

**City of Sylacauga**  
**City Council Agenda**  
**January 4th, 2024**

1. Call meeting to order at 5:36 by Council President, Laura Barlow-Heath.
2. Roll Call:  
Councilmembers present included - Ashton Fowler, Tiffany Nix, Nate Brewer, Laura Barlow-Heath, and Lee Perryman; Councilmembers absent: None. Mayor James Heigl and City Clerk-Treasurer Alexandra Lambert were also present.
3. Invocation was provided by Ashton Fowler prior to the work session.
4. Pledge of Allegiance to the Flag.
5. Report from Mayor Heigl:

Mayor James Heigl declared January 2024 as Human Trafficking Awareness Month, emphasizing the importance of public awareness and freedom for all individuals. Mayor Heigl aimed to educate and mobilize the community, encouraging participation in events and activities that shed light on this serious violation of human rights. The Mayor also reported on various vacancies in different departments, including 5 in Administrative and Finance, 2 in Animal Shelter, 3 in Building Services Department, 1 in Court, 4 in Fire Department (FD), 7 in Police Department (PD), and 4 in Street Department.

6. Adopt Agenda:

*A motion by Councilmember Nix, second by Councilmember Perryman to adopt agenda was carried by the following roll call vote:*  
*Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

7. Approve minutes of the Special Called City Council Work Session held December 18<sup>th</sup>, 2023:

*A motion by Councilmember Perryman, second by Councilmember Nix to approve minutes as written was carried by the following roll call vote:*  
*Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

8. Approve minutes of the regular work session held December 19<sup>th</sup>, 2023:

*A motion by Councilmember Fowler, second by Councilmember Nix to approve minutes as written was carried by the following roll call vote:*  
*Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

9. Approve minutes of the regular City Council meeting held December 19<sup>th</sup>, 2023:

*A motion by Councilmember Perryman, second by Councilmember Nix to approve minutes as written was carried by the following roll call vote:*  
*Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

**Old Business:**

None

**New Business:**

10. Action that is necessary to approve Resolution No. 1-2024 recommending approval of Special Use Permit for AT&T to install/co-locate an existing telecommunications tower located at 596 Sorrell Road, Sylacauga, AL, to provide wireless services essentially within the corporate limits and police jurisdiction of the City of Sylacauga.

*A motion by Councilmember Brewer, second by Councilmember Fowler to dispense reading Resolution No. 1-2024 into the meeting minutes was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

*A motion by Councilmember Nix, second by Councilmember Fowler to approve Resolution No. 1-2024 recommending approval of Special Use Permit for AT&T to install/co-locate an existing telecommunications tower located at 596 Sorrell Road, Sylacauga, AL, to provide wireless services essentially within the corporate limits and police jurisdiction of the City of Sylacauga was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

11. Action that is necessary to approve Fiscal Year 2023 Alabama Annual Report. (*Annual Report must be approved no later than January 2024.*)

*A motion by Councilmember Perryman, second by Councilmember Nix to approve Fiscal Year 2023 Alabama Annual Report was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

12. Action that is necessary to authorize the Mayor to enter into an agreement with JMCM Consulting to prepare a grant application for FEMA's Assistance to Firefighters grants toward the purchase of a new fire engine. A 5% grant-writing fee and 5% local match is required only if grant is awarded. (*Funds will be paid from the Fire Department's budget.*)

*A motion by Councilmember Fowler, second by Councilmember Perryman to authorize the Mayor to enter into an agreement with JMCM Consulting to prepare a grant application for FEMA's Assistance to Firefighters grants toward the purchase of a new fire engine. A 5% grant-writing fee and 5% local match is required only if grant is awarded was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

13. Add Item: Action that is necessary to approve 011 – Lounge Retail Liquor – Class II (Package) application from Nirav P. Patel, Co-owner of Keshav Swami LLC, Dinesh C Patel, Member of Keshav Swami LLC, and Mahendra C. Patel, Member of Keshav Swami LLC, located at 300 West Fort Williams Street in Sylacauga.

*A motion by Councilmember Fowler, second by Councilmember Nix to approve 011 – Lounge Retail Liquor – Class II (Package) application from Nirav P. Patel, Co-owner of Keshav Swami LLC, Dinesh C Patel, Member of Keshav Swami LLC, and Mahendra C. Patel, Member of Keshav Swami LLC, located at 300 West Fort Williams Street in Sylacauga was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

14. Add Item: Action that is necessary to authorize Mayor Heigl to sign agreement and release in reference to the settlement of case # CV-2023-90016.000.

*A motion by Councilmember Perryman, second by Councilmember Fowler to authorize Mayor Heigl to sign agreement and release in reference to the settlement of case # CV-2023-90016.000 was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

15. Add Item: Action that is necessary to approve request/recommendation from Human Resource Specialist, Jayne McGee, to sell unused vacation leave. (*City Clerk-Treasurer read each department's request into the meeting minutes.*

Executive and Legislative Department: 13.5 hours

*A motion by Councilmember Perryman, second by Councilmember Nix to approve request/recommendation from Human Resource Specialist, Jayne McGee, to sell unused vacation leave was carried by the following roll call vote: Yeas Barlow-Heath, Perryman, Fowler, Nix; Nays Brewer.*

16. Action that is necessary to approve December payroll in the amount of \$470,227.77.  
*A motion by Councilmember Nix, second by Councilmember Perryman to approve December payroll in the amount of \$470,227.77 was carried by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*
17. Action that is necessary to approve FY23 Accounts Payable invoices in the amount of \$584.77.  
*A motion by Councilmember Fowler, second by Councilmember Perryman to approve Fiscal Year 2023 Accounts Payable invoices in the amount of \$584.77 was carried by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*
18. Action that is necessary to approve FY24 Accounts Payable invoices in the amount of \$194,652.17.  
*A motion by Councilmember Nix, second by Councilmember Perryman to approve Fiscal Year 2024 Accounts Payable invoices in the amount of \$194,652.17 was carried by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*
19. Time for anyone to address the City Council – no action to be taken at this meeting
20. Add Item: City Attorney Edwin B. Livingston, Jr., to address Council regarding a need to go into executive session to discuss certain matters for which an executive session is allowed pursuant to Section 36-25A-7(a)(3) Code of Alabama 1975, as amended:  
If to take action relative to Mr. Livingston's comments:  
Council President Laura Barlow-Heath read the letter from City Attorney, Edwin B. Livingston, Jr., recommending and detailing the Open Meetings Act section allowing such executive session.  
Livingston suggested going into executive session in order to discuss matters of current or pending litigation.  
Barlow-Heath called for Council action on the recommendation:  
*A motion by Councilmember Nix, second by Councilmember Perryman to enter executive session was carried by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*  
*Barlow-Heath stated that once Council concludes its business of the special meeting, that Council will adjourn the City Council meeting immediately following the executive session.*  
All Council members, Mayor Heigl, Mayor's Administrative Assistant Kassey Epperson, City Clerk-Treasurer Alexandra Lambert, and City Attorney Win Livingston entered into executive session at approximately 5:43 p.m.  
*A motion by Councilmember Fowler, second by Councilmember Nix to exit executive session was carried at approximately 5:59 p.m. by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*
21. Action that is necessary to adjourn Council meeting:  
*A motion by Councilmember Fowler, second by Councilmember Nix to adjourn was carried at approximately 6:00 p.m. by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

22. Having no further business to discuss:

*A motion by Councilmember Nix, second by Councilmember Perryman to adjourn was carried by the following roll call vote:  
Yeas Barlow-Heath, Perryman, Fowler, Nix, Brewer; Nays None.*

(Time of adjournment: 6:00)

APPROVED BY COUNCIL January 18<sup>th</sup>, 2024

  
Laura Barlow-Barlow-Heath  
City Council President

**CERTIFICATION**

I, ALEXANDRA LAMBERT, as City Clerk-Treasurer of the CITY OF SYLACAUGA, ALABAMA, do hereby certify that the foregoing document constitutes a true and correct permanent record of the action taken during a regular meeting of the City Council held January 4<sup>th</sup>, 2024.

  
Alexandra Lambert, City Clerk-Treasurer  
City of Sylacauga